



Policies & Procedures for Safe Summer 2020

The following guidelines are based on government regulations and our medical advisory committee. The medical advisory committee is comprised of medical professionals who are also VDS dance parents with children of various ages. They have provided guidance, recommendations, and direction on the necessary precautions we need to take in order to keep our dancers, families, and staff safe.

Please take a minute to read through these plans in order to familiarize yourself and your dancer with our new procedures. We ask that parents of younger students have a conversation with their child prior to their first dance class back discussing the new rules and expectations regarding social distancing, wearing a mask, and keeping their hands to themselves.

1. The lobby/waiting area is closed. Parents and siblings must wait in their cars, outside (additional outside seating has been added), or they are welcome to go elsewhere while their child is in class/camp. Parents of dancers age 8 and under are encouraged to remain onsite in the parking lot the first week back to class or first few minutes of camp in case their dancer has any separation or behavior issues. If adults must come in the building to use the restroom or tend to their child, they are required to wear a mask.
2. Parents must conduct their own health assessment of their dancer prior to arriving at VDS. This includes taking temperatures and assessing all COVID-19 symptoms. Dancers may not enter the facility if they are exhibiting any symptoms or have been exposed to COVID-19.
3. Dancers should not enter the building until their class time and the green "Dancers– Please come on in" sign has been posted in the window. You will see a red "Dancers– Please wait outside" sign prior to the entry time. Each class will end 2-3 minutes early and begin 2-3 minutes late in order to give teachers the time to clean the studios between groups. Dancers should wait in their car outside or may line up outside on the on the 6' "X" spots along the sidewalk nearest the west side of the building prior to entry time.
4. Dancers will be greeted at the front door by a staff member or trained assistant who will check registration name and instruct (or guide for the young ones) them which studio they should proceed.
5. Dancers need to arrive to the studio in dance clothes. There will be no changing allowed in the bathrooms. Dancers are encouraged to wear a cover-up to and from the building as desired. Dancers may put their street shoes in a cubby in the lobby and hang up any jackets.



6. Dancers age 7 and up are **strongly recommended** to wear masks. Younger dancers are also **encouraged** to wear masks, but we recognize they may not keep them on. All staff are **required** to wear masks. **Knowing that dancers will be exerting physical energy we have been guided by our medical team to still strongly encourage masks. The staff will be adjusting lesson plans (particularly for our int/adv classes) and opening outside doors in Studio A & C, when weather allows, to help ensure dancers safety.* [VDS Exclusive masks](#) are available on our website through the "Furloughed Masketeers", but any mask is acceptable. A limited number of extra masks will be available if your child forgets to bring theirs and you would like them to wear it.



7. Dancers are required to sanitize their hands upon entering the building. Hand sanitizer will be given by the teacher or trained assistant when they enter the studio.
8. Upon entering the classroom, dancers will be directed to stand on a **YELLOW X** in the studio or at a **YELLOW dash** at the barre. These spaces are all marked 6 feet apart.

Policies & Procedures for Safe Summer 2020 cont.

9. Due to the size of our 3 studios, the number of students per room depends on the number of 6' spaces we can accommodate, which varies per room. Studio A max is 12, Studio B max is 18, and Studio C max is 22, however we never plan to actually reach those max numbers in any given room. There will be no contact between dancers at any time and they must maintain their social distancing while in the building. **Any dancer who cannot follow the social distancing guidelines will be asked to leave the building and continue taking class through zoom instead of at the studio for the safety of all.**



10. The drinking fountain will be closed until further notice. Dancers are encouraged to bring their own personal water bottle from home which they will place at the front of the room or near their barre spot. Keep in mind there will be no place to refill water bottles so dancers may need to use a bigger water bottle than they are used to.
11. There will be limited use of props and no sharing/switching of items when they are used. All props (scarves, tambourines, etc.) will be thoroughly washed between each individual use.
12. Teachers will be changing up their typical use of tumbling mats for young classes. Instead of going down the length of the tumbling mat, we have divided each mat into 4 sections. Dancers will tumble directly the width of the mat. This gives each dancer their own "section" of the mat that will not be used by anyone before or after them. The tumbling mats will be cleaned between each new use.



13. Staff and/or trained assistants will escort dancers out of the studio building after class. They will take them out the back door, down the outside hallway to the front sidewalk (near the VDS parking spaces) and will meet parents outside to retrieve their kids. **The building will have a one way flow entering through the front door and exiting the back door.**

14. Dancers who have a break between classes may wait in the lobby or the empty studio (if one is available) as long as they maintain a safe social distance. Int/adv dancers are welcome to go outside (using the backdoor) to get some fresh air and then re-enter using the front door. If dancers can not safely socially distance we will ask them to wait in their parents car between classes. Dancers are NOT allowed in the staff office for any reason.

15. All 2019-2020 Ensemble dancers using lockers must take turns to go to the locker area and should take out all the shoes they need for that night when they arrive for their first class.
16. The lost and found has been removed. Anything left at the studio at the end of the night will be kept for 24 hours (securely behind the front desk) and then thrown away if not retrieved.
17. Studio A & C will open outside doors, weather permitting, to improve air quality and circulation.
18. All touched surfaces (door handles, ballet barres, poly spots, etc) will be cleaned between each class.
19. All weekly summer classes are available on zoom as well as in the studio. When you register for classes we need to know if the dancer will be physically in the studio or taking class from their home. *If a dancer signs up for in-person classes, but needs/wants to take class from home at any time we must be notified no later than 3pm on the day of their class. We cannot guarantee that the class will be ready to be zoomed if not given proper notification.*
20. If parents have any questions with which they need staff assistance, they are encouraged to call the studio at 317.769.2223 or email the studio at info@villagedancestudio.com instead of entering the building in person. The office is closed for unannounced walk-in questions. If a parent does need to come into the studio building for a payment or child issue, they should call the office first to receive permission.



Thank you for your continued patience and understanding through all these new changes. We appreciate everyone's commitment to safety, and we can't wait to see you in class!